



Job Title: Pipeline Controller
Department: Product Movement
FLSA Exemption status: Exempt

Summary of duties and responsibilities:

Remotely operate pumps, valves, and other equipment on a high pressure pipeline transporting over a million gallons of gasoline each day using independent discretion, experience, and expertise in doing so. Monitor/analyze data received from meters, tanks, pressure transmitters, interface detectors, valves and other devices to operate the pipeline system.

Essential duties and responsibilities: (Not all inclusive)

- Ability to work in a stressful and fast paced environment
- Ability to make quick decisions under duress, using independent discretion
- Ability to implement and achieve safe operations with the utmost responsibility for the protection of the population and the environment. Be thoroughly familiar with the actions to be taken in event of a system malfunction or abnormal operating condition
- Carry out the Scheduler's directives, while providing recommendations and suggestions as to any changes in the directives
- Implement operational measures determined by the Product Movement Manager
- Keep the Product Movement Manager advised of any significant problems
- Work with the field personnel in resolving pending problems requiring action by the Controllers
- Track displacements and ensure each grade is delivered as scheduled
- Maintain written logs of data and events as required
- Make proper notifications to management of abnormal or emergency operations
- Regular attendance

Education, prior work experience and specialized skills and knowledge:

- Capable of using computer systems and software
- Working knowledge of company policies, procedures, and governmental regulations that affect Pipeline operations
- Basic knowledge of petroleum products, terminal equipment, and operations
- Previous experience in petroleum industry (preferred, but not a prerequisite)

Physical Environment/working conditions:

- Normal office environment
- Rotating Shift Work (12 hour shifts) Night and Day including some holidays
- Working alone on Nights and Weekends without supervision
- Occasional travel to field sites
- Occasional climbing stairs, standing, walking, kneeling, stooping, and bending
- Frequently reaching for and gripping objects.
- Ability to occasionally lift up to 20 lbs
- Ability to frequently perceive colors
- Ability to hear alarms
- Frequent sedentary position
- Frequent telephone use and reading
- Frequent use of office equipment
- Ability to work in stressful conditions with the ability to adapt and respond in changing circumstances

Other:

- PHMSA regulated role
- Access to proprietary information
- Designated Position
- WIMS 5A Key Position