



## **Operations Support Engineer**

**Wolverine Pipe Line Company** is a transportation service company, headquartered in Portage, Michigan and incorporated in 1952. We have over 85 employees in the three states we operate - Michigan, Indiana and Illinois. Wolverine operates 700+ miles of active steel pipeline in three states, connecting Chicago refineries to terminals in Michigan and Northwest Indiana and moving product west to east. We transport over 350,000 barrels or 14.7 million gallons of refined products a day. Wolverine also provides approximately 30% of Michigan's daily refined products supply. We deliver the products that fuel the nation.

Wolverine does not own the product we ship. We are strictly a transport vehicle for our customers, much like UPS or FedEx is for packages. The Federal Government regulates the tariffs Wolverine charges to transport products between origins and destinations.

## **Why Should You Apply?**

- We hire for the long term and we invest in your success.
- We offer an outstanding benefits package that includes medical, dental, vision, paid vacation and holidays and 401k with company matching and additional company contribution after one year of service.
- Excellent compensation.
- Low employee turnover rate.

## **Benefits:**

Wolverine offers a competitive Total Rewards Package that consists of:

- Medical/ Dental/ Vision Insurance
- Life Insurance Plans
- Paid Time Off
- Tuition Assistance
- 401(k)
- Employee Recognition Programs

## **Summary of duties and responsibilities:**

Responsibilities include managing projects and programs related to maintaining the integrity of pipelines and related facilities. Manage a diverse workload of routine and non-routine tasks to support the Company's core values of safety, regulatory compliance, and reliability.

## **Essential duties and responsibilities: (Not all inclusive)**

- Project Management
  - Serve as subject matter expert for Project Management Protocols, provide training and guidance for internal and contract Project Managers
  - Serve as Project Manager for a variety of projects throughout the year. Responsible for managing a variety of projects from budgeting to execution to records management.
  - Provide technical, operational, and project management support to field activities, including project scoping, cost estimating, evaluation of alternatives, and procurement.
  - Responsible for monitoring regulatory compliance during construction activities and ensure project documentation includes regulatory required (enforced by PHMSA) records.
  - Responsible for reviewing project expense data and managing project expenditures and commitments
  - Monitor and observe field construction projects to ensure specifications are in compliance with approved designs.
- Program Management
  - Oversees various Wolverine Integrity Management Systems (WIMS) and Facilities Inspection & Maintenance Management System (FIMMS) programs to ensure continuous compliance with all pertinent regulations and standards (DOT, API, etc.).
  - Manage various program inspection schedules, obtain appropriate contract support, and track follow-up actions to closure.
- General Engineering Support
  - Collaborate with external engineering team, contractors, and internal departments (management, finance, safety, etc.).
  - Develop and implement solutions to technical issues related to operating assets utilizing problem solving skills.
  - Technical consultant for field team providing project related interpretation of codes, laws, and regulations.

**Education, prior work experience and specialized skills and knowledge:**

- Bachelor of Science in Civil, Mechanical, or Petroleum Engineering
- Project Management experience
- Program Management experience
- Strong in Microsoft Office Suite
- AutoCAD experience is a plus
- Excellent communication skills (verbal and written)
- Excellent skills in research and problem solving
- Excellent planning and organizational skills, must be highly motivated and a self-starter
- Must be logical and analytical with ability to understand big picture issues but work the details
- Requires ability to work independently as well as be an effective team player
- Requires client and customer focus with frequent independent interaction internally and externally
- Well balanced interpersonal and project management skills
- Experience in the oil, gas, or utilities industry is a plus
- Experience with Behavioral Based Safety Programs a plus
- Valid driver's license with good driving record

**Physical Environment/working conditions:**

- Frequently works in a normal office and/or field environment
- Occasionally working outdoors in all weather conditions
- Frequent sitting, standing, walking, kneeling, bending, stooping, and crouching
- Frequently reaching for and gripping objects
- Ability to occasionally lift up to 40 lbs.
- Frequent telephone use and reading
- Occasional travel, 10-25% of the time
- Frequent use of office equipment

**Other:**

- Access to proprietary information

*It is the policy of Wolverine Pipe Line Company to provide equal employment opportunity in conformance with all applicable laws and regulations to individuals who are qualified to perform job requirements regardless of their race, color, sex, religion, national origin, citizenship status, age, physical or mental disability, veteran or other legally protected status. Preemployment drug testing applies to all selected candidates.*